



**Canadian Anesthesiologists' Society
2009 Annual Business Meeting
Room 109, Vancouver Convention Centre, Vancouver, British Columbia
Sunday, June 28, 2009, 13:00 PT**

MINUTES

1. Call to order

The President, Dr Pierre Fiset, called the meeting to order. The agenda was approved as circulated.

2. In Memoriam

Dr Fiset asked members to observe a minute of silence in memory of their colleagues who had passed away during the previous year.

Werner Kalow, Toronto, ON

James Kerr, Midland, ON

Lynn McKinstry, Saskatoon, SK

Andrew Riddell, Waterloo, ON

3. Applications for membership

Dr Fiset referred to the circulated list of new applicants and asked for approval.

Motion #1, Annual Business Meeting, June 28, 2009

MOVED by Dr David McKnight and SECONDED by Dr Angela Enright
THAT the list of new membership applicants be approved as circulated
CARRIED

4. Nominations for Emeritus Membership

Dr Glenville Manning of Vancouver, BC was nominated for Emeritus Membership status by the Membership Services Committee.

Motion #2, Annual Business Meeting, June 28, 2009

MOVED by Dr Robert Byrick and SECONDED by Dr Richard Chisholm
THAT Dr Glenville Manning be granted Emeritus Membership status.
CARRIED

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5. Minutes of Annual Business Meeting of June 15, 2008

Dr Fiset asked the members to approve the minutes as circulated.

Motion #3, Annual Business Meeting, June 28, 2009

MOVED by Dr Donald Miller and SECONDED by Dr Angela Enright

THAT the minutes of the Annual Business Meeting of June 15, 2008 be approved as circulated.

CARRIED

6. Report of the President

Dr Fiset referred to his pre-circulated report and mentioned that this past year had seen many changes for the CAS.

He noted that Dr Donald Miller, CJA Editor, had indicated that he would not serve a second term; however, the Board reappointed Dr Miller to a second term upon the recommendation of the Selection Committee. He also spoke to the success of working with Springer, the new publisher of CJA.

Dr Fiset reported on the task force that has been set up to define the competencies for Anesthesia Assistants in Canada. The task force is working from a comprehensive document that serves as a basis to define the education curriculum and build the training programs within Canadian colleges, based on the CAS position paper.

He noted that he had attended several meetings in the past year in Canada and the United States, including the ASA and IARS meetings; he was impressed with the high respect that CAS commands at these meetings.

Dr Fiset thanked Dr William Splinter, CAS Annual Meeting Chair, for the many successes at this year's meeting including the exceptional venue, the organizational efficiency of Congress Canada's meeting management services and the expertise of The Brown Group's sponsorship marketing. He also noted that pre-planning was underway for the 2010 CAS Annual Meeting in Montreal, Quebec, which will be a joint meeting with the Société Française d'Anesthésie et de Réanimation (SFAR) and will include a Francophone day.

Dr Fiset mentioned that the CAS had recently signed an agreement with the Personal Insurance Company to offer a new member benefit. The Personal will offer CAS members special rates for automobile and home insurance and as an extra benefit, the CAS itself will receive a rebate as well as sponsorship revenue from the Personal.

Dr Fiset finished his report by thanking the Executive, including Dr Shane Sheppard, Past President, Mr Stan Mandarich, CAS Executive Director, and the CAS staff, with a special thank you to Ms Joy Brickell, CAS Executive Assistant.

7. Report of the Secretary

Dr Patricia Houston thanked Dr Fiset and reported on two initiatives impacting the CAS Head Office.

The first initiative was the outsourcing of the *Canadian Journal of Anesthesia* to Springer. Ms Carolyn Gillis, CJA Editorial Assistant, continued in her existing position; Ms Yolanda Vitale changed from CJA Coordinator to Membership Coordinator; and Mr Neil Hutton converted to an independent contractor to

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sell advertisement for the Journal and Exhibit space. The remaining *CJA* positions were vacant when CAS outsourced to Springer.

The second initiative was the CAS hiring an outside chartered accountant to assess the internal accounting system. As a result, Ms Sue Witts was offered a new position as Controller and Ms Randa Fares was hired as CAS Operations Manager. Due to Ms Temi Adewumi's maternity leave, Ms Josée Ouellet has been hired as interim Communications Officer.

She finished her report by noting that Mr Mandarich, Ms Brickell, Ms Fares, Ms Ouellet and Ms Anne Aleixo, Meetings Coordinator, were in attendance.

8. Report of the Treasurer

Dr Susan O'Leary stated that her report had been pre-circulated.

She noted that the Society budget was approximately \$2,700,000 and that the CAS Financial Statement showed a surplus of \$32,000 for the year ending 2008. She pointed to the three sources of income: membership dues, publications and investments, and to the expenses that include salaries, administrative services, meetings and rent.

She mentioned that the Board had approved the hiring of an outside accounting consultant to improve the financial management and efficiency of the office.

It was noted that our 2008 Halifax Annual Meeting, with a budget of \$900,000, had produced a surplus of approximately \$38,000, which was higher than expected. This was due primarily to the increase in sponsorship and exhibit review. Dr O'Leary reported that CAS had entered into an agreement with The Brown Group to assume responsibility for Annual Meeting Sponsorship starting with the 2009 meeting.

Dr O'Leary also reported that substantial changes would be implemented to our website to ensure that it becomes user friendly.

Dr O'Leary noted that the complete audited financial statements are available through the CAS Head Office. A summary statement was included in the Annual Report and was pre-circulated. This report will also be available on the CAS website.

She finished her report by thanking the CAS Head Office, especially Mr Mandarich and Ms Witts for their guidance.

Motion #4, Annual Business Meeting, June 28, 2009

MOVED by Dr Susan O'Leary and **SECONDED** by Dr Renwick Mann

THAT the CAS audited financial statements for the fiscal period ending December 31, 2008 be approved **CARRIED**

Dr Mann asked for details regarding an amount under Intangible Asset – Trademark. Dr O'Leary answered that this was a cost associated with registering our trademark.

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9. Appointment of auditors for 2009

Motion #5, Annual Business Meeting, June 28, 2009

MOVED by Dr Susan O'Leary and SECONDED by Dr Angela Enright

THAT MSCM be reappointed as auditors for the Canadian Anesthesiologists' Society for 2009.

CARRIED

10. Report of the Editor, *Canadian Journal of Anesthesia*

Dr Donald Miller noted that his report had been pre-circulated.

Dr Miller reported that the Canadian Journal of Anesthesia (CJA) had achieved several changes that included a major expansion of the editorial board, improved quality and accuracy of articles, reduced turn-around time for reviews and a new publishing partnership with Springer.

The Journal's mission statement 'Excellence in research and knowledge translation related to the clinical practice of anesthesia, pain management, perioperative medicine, and critical care' was updated to provide a more accurate reflection of the editorial, scientific, continuing education and related content of CJA.

Dr Miller stated that the additional Editorial Board members included Drs David Mazer, Scott Beattie, Penelope Brasher, Paul Hébert, Adrian Gelb, David Moher, Gregory Hare, Patricia Morley-Forster, Christian Werner, Alan Merry, and Benoit Plaud, as well as guest Editors.

Dr Miller noted that the Editorial Board was updating the Journal's Conflict of Interest and Publishing Integrity Policy Statement and that it would be posted online and updated as required.

11. Canadian Anesthesia Research Foundation (CARF)

Dr Doreen Yee noted the Foundation was feeling the effects of the economic down-turn as shown in current donations, which included a drop in industry support and a market value decrease; however since the endowment has a strict investment policy, investment revenue has not dropped significantly and remains on par for the past three years.

While personal donations were up and the CAS had donated \$20,000, overall there has been a drop of 50% in industry support. Dr Yee believed that CARF would continue to find industry partners to support research grants.

Dr Allison Froese questioned whether it would make sense to tax the academic departments since they benefit from CARF. Dr Yee brought forth the idea to approach ACUDA or past recipients requesting donations as they had already benefited from funds.

Dr Miller suggested that we clearly identify the need for research within Canada to our members.

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12. Canadian Anesthesiologists' Society International Education Fund (CASIEF)

Dr Francesco Carli reported there had been an upward trend over the past few years in donations and maintaining volunteers with the main focus on Rwanda. He noted that there were many volunteer commitment for 2009 and 2010 for Rwanda, including Residents.

He commended the CAS and its members for continuing to support CAS IEF. He noted that the foundation currently receives \$40-50 thousand a year, which is allocated to sponsoring anesthesiologists with travel, vaccination plus some other expenditures such as meeting expenses.

13. Dates and sites of future meetings

Dr Fiset referred to the circulated list of future meetings and encouraged everyone to attend next year's Annual Meeting in Montreal from June 25 to 29, 2010, as well as international meetings.

14. Notice of motions

There was no Notice of motions.

15. Election of Officers

Dr Houston presented the slate of officers for 2009-10 and introduced each nominee.

Motion #6, Annual Business Meeting, June 28, 2009

THAT the following officers be approved:

Dr Pierre Fiset as President for 2009-10

Dr Richard Chisholm as Vice-President for 2009-10

CARRIED

16. Other business

Dr Angela Enright, President of the World Federation of Societies of Anesthesiologists (WFSA), stated 'by virtue of your membership in CAS, you are members of the WFSA.'

She summarized the progress made in each location that the WFSA was involved in throughout the world to improve the standards of anesthesia and raise levels of education at training sites in Africa, Asia, Europe and Latin America. She noted a Fellowship training in subspecialties, such as cardiac, obstetric, pediatric anesthesia, intensive care and pain management as well as strong alliances with the following organizations: World Health Organization (WHO), World Federation of Obstetricians and Gynecologists (FIGO), Burden of Surgical Disease Working Group (BoSD), American College of Surgeons: Operation Giving Back, International Surgical Society (ISS), Society for Pediatric Anesthesia (SPA) and Medecins Sans Frontiers (MSF) [or Doctors Without Borders].

18. Adjournment

Motion #7, Annual Business Meeting, June 28, 2009

MOVED by Dr Renwick Mann and SECONDED by Dr David McKnight

THAT the CAS Annual Business Meeting be adjourned.

CARRIED

The Annual Business Meeting adjourned at 13:56 PT.

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Respectfully submitted

Pierre Fiset, MD FRCPC
President

Patricia Houston, MD, MEd, FRCPC
Secretary